



Hordle Parish Council

Serving the communities of Tiptoe, Hordle and Everton

Minutes of the Parish Council meeting held on Tuesday 21 December 2021 at the Pavilion, Vaggs Lane, Hordle

Councillor Name		Councillor Name	
Maggie Hill (Chair)	P	Nigel Ferguson (Vice Chair)	P
Sue Knight	P	David Horne	P
Floss Morgan	P	Colleen Sambrook	P
Rob Tarbard	P	Ivor Spreadbury	P
Valerie James		Pat Rendell	P
Carol Rook	P		

P = Present.

In attendance: Sarah Pitt (Clerk and RFO), Chris Halling (Deputy Clerk and minutes) District Cllr Reid and Hawkins. 3 MOP

- 1. Apologies for absence.** Cllr James and County and District Cllr Carpenter
- 2. Declarations of interest in items on the agenda.** Cllr Hill – Tree Work Application R14/15/21/0600
- 3. To confirm minutes of the last meeting held on 19th November 2021. Resolved** 8 for 2 abstentions.
- 4. Public session for items on the agenda**

21/11486 - A resident spoke about this application saying that he was responding as the Director of Shepherds Way Residents Ltd. He informed the meeting that this group owned the verge adjacent to this site and that there was no right of access over it which was protected in covenant. He believes this proposal is not suitable as it is small plots with inadequate parking and is out of character with the area. Another resident expressed concerns about the proposed layout, particularly unit C and D, and the impact this would have on existing properties and wildlife. He also raised concerns about access for emergency vehicles to the site. The Parish Council discussed this application and agreed:

Parish 4: We recommend **refusal - Resolved Unanimous.** *The Parish Council is concerned that this is overdevelopment of the site with a cramped layout and considers that the house design is out of character with the surrounding area. The development is in very close proximity to existing properties which would negatively impact on them through loss of light and overlooking. There are access and parking issues which could impact on neighbouring roads and the Parish Council is also concerned about access for emergency vehicles. The Parish Council is also concerned about the negative impact on the wildlife and trees in this area.*

Cllrs Tarbard or Sambrook offered to attend Planning Committee if required.

Planning appeal 21/10261 for the same site. The Parish Council reviewed their response to this original application and **agreed** a further letter should be written to the inspector covering the above points.

21/11637 - A resident spoke about this application highlighting the high number of residents objections. He stated that Sky End Lane is a quiet narrow lane and that these six houses cover approximately a third of the site. The chicken farm closed some time ago and this land is green belt land. Councillors discussed this application and agreed:

Parish 4: We recommend **refusal - Resolved Unanimous.** *Concerns are that this is green belt land which should be protected; the narrow access road and difficulty of access from there on to Sky End Lane especially for larger*

vehicles; inline parking and arrangements for rubbish collection are inadequate and the design is out of keeping with the surrounding area and over development of the site.

Cllrs Ferguson or Hill offered to attend planning committee if required.

5. Planning

NFDC Ref	Address	Works	Date
21/11461	196 EVERTON ROAD, HORDLE SO41 0HE	Drainage pipe and inspection pits (Retrospective)	10/12/21 ext agreed
21/11486	ARNEWOOD COPSE, FARMERS WALK, EVERTON, HORDLE SO41 0JZ	Construction of 4 new dwellings; associated landscape works and parking; demolition of all existing buildings on Arnewood Copse and Carford	10/12/21 ext agreed
21/11556	BROADMEAD HOUSE, BROADMEAD, HORDLE SO41 6DH	Single-storey integrated extension; removal of conservatory	24/12/21
21/11605	TWYNHAM, 41 ASHLEY LANE, HORDLE SO41 0GB	Single-storey rear extension	31/12/21
21/11637	LAND REAR OF 9-23 SKY END LANE, HORDLE SO41 0HJ	Erect 6 dwellings utilising existing access from Sky End Lane; demolition of existing buildings (Outline application with details only of access and scale)	7/1/21
NFDC Trees	Address	Works	Reg date
TPO/21/0604	LAND TO THE REAR OF 12 WHITE BARN CRESCENT, HORDLE, LYMINGTON, SO41 0FY	Oak x 2 - Fell;	
TPO/21/0598	4 SYCAMORE ROAD, HORDLE, SO41 0YF	Oak x1 Prune	
TPO/21/0584	18 ACACIA ROAD, HORDLE, LYMINGTON, SO41 0YG	Oak x 1 Reduce	
TPO/21/0582	MEADOWLARK, VICARAGE LANE, HORDLE, SO41 0HS	Oak x1 Prune	
R14/15/21/0600	1 GOLDEN HILL COTTAGES, HARE LANE, HORDLE, LYMINGTON, SO41 0GE	Remove all dead branches	For info exempt works
NPA Ref			
21/01006	ROWDOWN, SILVER STREET, SWAY, LYMINGTON, SO41 6DF	Roof alterations	21 12 2021
21/01008	3 DANEHURST NEW ROAD, TIPTOE, LYMINGTON, SO41 6FW	Single storey extensions	27 12 2021
21/00864	THE MILL AT GORDLETON, SILVER STREET, SWAY, LYMINGTON, SO41 6DJ	8no. Glamping Domes to provide ancillary accommodation	14 Jan ext req

21/00865	THE MILL AT GORDLETON, SILVER STREET, SWAY, LYMINGTON, SO41 6DJ	8no. Glamping Domes to provide ancillary accommodation (Application for Listed Building Consent)	14 Jan ext req
----------	---	---	-------------------

21/11461. This was discussed and the deputy clerk reported that she had spoken to the Case Officer who had said that she was waiting for a further response from HCC. The response she had received was inconclusive but referred to the need to get prior permission under the Land Drainage Act 1991 for consent for works to an ordinary watercourse from the Lead Local Flood Authority. This was referred to at the time that this planning permission was granted (planning application 17/10305). The Parish Council agreed: **Parish 4** We recommend **refusal - Resolved Unanimous**. *There are concerns that this area is liable to flooding and there is no evidence that the necessary consents under the Land Drainage Act have been received.*

Cllr Horne or Morgan offered to go to Planning committee if needed.

21/11556. This application was discussed and **Parish 1**. We recommend permission but would accept the decision reached by the District Council's Officers under their delegated powers. **Resolved Unanimous**

21/11605 This application was discussed and **Parish 1**. We recommend permission but would accept the decision reached by the District Council's Officers under their delegated powers. **Resolved Unanimous**

TPO/21/0604. Decision to be left to the Tree Officer with a comment to be added asking that permission is only given to fell if absolutely necessary. **Resolved Unanimous**

TPO/21/0598 As this is a Parish Council owned tree the householder has been made aware he needs to liaise with the Parish Council. Decision to be left to the Tree Officer. **Resolved Unanimous**

TPO21/0584. Decision to be left to the Tree Officer. **Resolved Unanimous**

TPO21/0582 Decision to be left to the Tree Officer. **Resolved Unanimous**

R14/15/21/0600. Noted.

NPA 21/01006 This application was discussed and agreed:
Parish 1. We recommend **permission - Resolved Unanimous**

NPA 21/01008 This application was discussed.

Parish 2 We recommend **refusal but would accept the decision of the planning officers** under their delegated powers - **Resolved Unanimous**. *Concerns are that this is excessive overdevelopment and out of character with the surrounding area. There are concerns about parking.*

NPA 21/ 00864 and **NPA 21/00865.** The Case Officer has agreed an extension and this will be heard at the next meeting.

Planning matters: The Deputy Clerk reported that 2 licenses have been requested for New Year's Eve. The Crown at Everton has requested an extension till 12.30 and the My'n'ers cider until 01.00.

6. To agree the bank reconciliation and statements for 30 November 2021. These were circulated in advance and **Resolved Unanimous**.

7. **To agree the monthly payment schedule for December 2021.** This was circulated in advance and **Resolved Unanimous.**
8. **To establish the following committees:**
1. **Human Resources Committee** A report had been circulated in advance and forms part of background papers. This was discussed and the **recommendations:**
 - That Hordle Parish Council agrees to the establishment of a Human Resources Committee.
 - That Hordle Parish Council agrees the Terms of Reference of the Human Resources Committee.
 - That Hordle Parish Council elects at this meeting a minimum of 3 councillors to sit on the Human Resources Committee. Cllrs Hill, Spreadbury and Rook proposed. **Resolved Unanimous.**
 2. **Finance, Audit and Compliance Committee** A report had been circulated in advance and forms part of background papers. This was discussed and the **recommendations:**
 - That Hordle Parish Council agrees to the establishment of a Finance, Audit and Compliance Committee.
 - That Hordle Parish Council agrees the Terms of Reference of the Finance, Audit and Compliance Committee.
 - That Hordle Parish Council elects at this meeting a minimum of 3 councillors to sit on the Finance, Audit and Compliance Committee. Cllrs Hill, Ferguson and Knight proposed. **Resolved Unanimous**
9. **To consider an application for a debit card on the Parish Council main bank account.** A report had been circulated in advance and forms part of background papers. The Clerk confirmed that this would be used instead of petty cash and for online payments.
Recommendation That Hordle Parish Council agrees to apply for a debit card on the terms set out in the report. **Resolved Unanimous.**
10. **To note the report of the interim audit.** A report had been circulated in advance and forms part of background papers. The Clerk reported she is looking into cyber insurance. The report was noted and Cllr Hill thanked the Clerk for all her work in preparing for this audit.
11. **To receive an update on SS8 and SS9 / Bargate Homes and agree a response to Hampshire Highways on SS8** A report had been circulated in advance and forms part of background papers.
Recommendation: That the Parish Council writes to Hampshire County Council Highways to express its concerns about traffic and access around the SS8 Hordle Lane Development site. **Resolved Unanimous**
12. **To agree a response to the District Council's Parking Standards Consultation.** The Clerk thanked all councillors who had responded and confirmed she will pull together a response.
13. **To receive a report on tree planting at Shepherds Way and other parish locations.** A report had been circulated in advance and forms part of background papers.
Recommendation That 2 trees from the Woodland Trust allocation be planted along the western edge of the public open space at Shepherd's Way. Trees to be of a smaller variety than those lost; preferably rowan and Bird Cherry which are excellent for wildlife and not too large to pose issues to "Richmond" in the future. **Resolved Unanimous.** Cllr Reid and Carpenter were thanked for their grants to support this project.

- 14. To note the report on VASLR located at Ashley Lane, Hordle** A report had been circulated in advance and forms part of background papers. This report was noted.
- 15. To authorise the Clerk and the Chair to make delegated decisions on behalf of the Parish Council in the event of a national lockdown.** A report had been circulated in advance and forms part of background papers. The key points are:
- The Clerk shall have delegated authority to make decisions on behalf of the Council where such decisions cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.
 - The Clerk will submit a summary response to planning applications, having consulted with a minimum of 3 councillors and having secured agreement from the Chair.
 - All purchases and payments, already allowed for within the budget, will be made by the Clerk as the Responsible Finance Officer. Payments over the Clerk's current delegated limit of £1000 to be authorised by the Chair and two other councillors.
- Recommendation** That if a national lockdown is called by the government and the Parish Council is unable to meet, the Clerk will be given delegated powers as set out above. **Resolved unanimous.**
- 16. To consider health and safety issues.** None raised.
- 17. To receive the Clerk's report and correspondence.** This had been circulated in advance and forms part of background papers. There were no questions about this.
- 18. To receive the Chair's report.** The Chair reported she had attended the New Milton carol concert.
- 19. To receive reports from the County and District Councillors.** Cllr Reid reported he had recently given grants to Tiptoe Green and Everton for works to the Pavilion. He is part of a task and finish group to allocate District Council grants. The next round of applications is September. He confirmed that the Boundary Commission report was finalised and that from May 23 there would be three District Councillors for Tiptoe, Hordle, Everton and Milford. Cllr Hawkins reported that he had visited public conveniences across the District as part of a NFDC project.
- 20. Matters for information.**
- Cllr Rook asked if there was a date for the Everton play equipment installation. **Parish Clerk to follow up.**
 - Cllr Rendell reported that additional signage re: the one way system by Tiptoe Church appeared to have been put in the wrong place. **Parish Clerk to follow up with Highways.**
- 21. To confirm the date of the next meeting – Tuesday 18th January 2022.**

The meeting closed at 20.45

Signed..... Dated.....