



Hordle Parish Council

Serving the communities of Tiptoe, Hordle and Everton

Minutes of the Parish Council meeting on Tuesday 21st March 2023 at the Pavilion, Vaggs Lane, Hordle.

Councillor Name		Councillor Name	
Maggie Hill (Chair)	P	Nigel Ferguson (Vice Chair)	P
Sue Knight	P	David Horne	P
Floss Morgan	P	Colleen Sambrook	
Carol Rook	P	Ben Sandford	P
Valerie James	P		
Sheila Nash	P		

P = Present.

In attendance: Sarah Pitt (Clerk and RFO), Chris Halling (Deputy Clerk and Minutes), Hampshire and District Councillor Carpenter, District Councillors Hawkins and Reid and 4 Members of the public.

1. **Apologies for absence.** Councillor Sambrook.
2. **Declarations of interest in items on the agenda.** None
3. **To confirm minutes of the Parish Council meeting of 21st February 2023.** Resolved 8 for, 1 abstention.
4. **Public session for items on the agenda.** None.
5. **Planning:**

NFDC Ref	Works	Address
23/10090	Change of use of the 0.1ha yard (buildings and yard) from agricultural to workshop and storage (Class E (g) & B8); like for like repair of cart shed roof and northern wall	LIGHTFOOTS FARM, SILVER STREET, SWAY, HORDLE SO41 6DG
23/10138	Erection of office building; parking; landscaping	UNIT 7, DELL BUILDINGS, MILFORD ROAD, EVERTON, HORDLE SO41 0ED
23/10195	Two-storey side extension	JOURNEYS END, 12A SHELDRAKE GARDENS, HORDLE, SO41 0FJ
23/10078	Construction of ten houses with access from Sky End Lane together with associated greenspace and landscaping works	GRASSMERE HOUSE, SKY END LANE, HORDLE SO41 0HR
23/10181	Extension of garden centre cafe; new surfacing to create parking area with associated landscaping (retrospective).	OTTER NURSERIES LTD, MILFORD ROAD, EVERTON, HORDLE SO41 0JD
23/10225	Variation of condition 2 of planning permission 19/10007 to allow amendments to the site layout, relocate the	THE COAL YARD, VICARAGE LANE, HORDLE SO41 0HS

	public footway through the site and amend the design of the dwellings	
23/10275	Side extension; front dormer; roof lights; roof alterations; fenestration alterations	10 HEATH ROAD, HORDLE SO41 OGG
TPO/23/0102	Alder x 2 Reduce	4 THE GRANGE, EVERTON, LYMINGTON, SO41 OZR
TPO/23/0085	Oak x 1 - Reduce	27 SYCAMORE ROAD, HORDLE, LYMINGTON, SO41 OYF
TPO/23/0113	Oak x 2 - Reduce	HARTLANDS, SILVER STREET, SWAY, LYMINGTON, SO41 6DF
TPO/23/0135	Oak x 1 Reduce	7 Mallard Close, Hordle, Lymington, SO41 0FH
R14/15/23/0111 For info.	Remove dying Ash Tree	145A EVERTON ROAD, HORDLE, LYMINGTON, SO41 OHA

23/10090 The owner spoke about this application saying that the proposal was to regularise use of an existing site. Councillors discussed this and agreed **Parish 1**. We recommend permission but would accept the decision of the Planning Officers under their delegated powers. **Resolved Unanimous.**

23/10138. The planning agent spoke about this application explaining that the applicant wanted to move the scaffolding business to a new site and redevelop the area to light industrial use. The Parish Council discussed this and noted it was in the green belt. The question was asked about whether this development would increase the amount of hardstanding and the agent confirmed the area in question was already tarmacked. It was noted that this application should result in a lower level of large lorries accessing this site. **Parish 1**. We recommend permission but would accept the decision of the Planning Officers under their delegated powers. **Resolved Unanimous.**

23/10195. This application replicated 19/10716 which has lapsed. **Parish 1**. We recommend permission but would accept the decision of the Planning Officers under their delegated powers. **Resolved Unanimous.**

23/10078. This application was discussed and the high number of objections from resident and from users of the camp site were acknowledged. It was noted that this site is part of SS8 and so could be developed. After discussion **Parish 4**. We recommend refusal was **Resolved Unanimous**. Concerns are the dangerous access onto Sky End Lane which is a single-track lane with a deep ditch and no passing places. As well as dangerous access into the site itself traffic would also have to negotiate either a difficult staggered junction at Hordle Lane, Vaggs Lane or a hair pin bend at the junction of Vicarage Gardens and Sky End Lane. There are no pavements so pedestrian access to the site would be difficult and the narrow lanes would deter people from cycling. It was noted that access onto Sky End Lane was not included in the concept master plan for SS8. If this went to committee Councillor James and Ferguson offered to attend.

23/10181. The Planning agent spoke about this application saying that he had been brought in to regularise this site because of enforcement action by NFDC. He stated that the café was within the existing building and increased the number of covers and employment. The nursery had been using the field as overflow parking and tarmacked this to make it more suitable. He stated that some sympathetic planting would be put in place to reduce the visual impact. Councillors discussed this and noted concerns that had been raised

by one of the near neighbours to the site about the increase in traffic and the lack of pavements and pedestrian access to the site. **Parish 5** Decision to be left to the Planning Officer. **8 for, 1 abstention.** Councillors had strong concerns about this being applied for retrospectively and the car park being on the green belt. Additional traffic to the site could negatively impact the environment and increase traffic and pollution. However, it was felt that as this was a technical planning matter linked to enforcement the planning officer should make the decision.

23/10225. These amended plans were acknowledged and **Parish 5.** Decision to be left to the Planning Officer **Resolved Unanimous.**

23/10275. It was noted that this property already had permission for a rear extension and that there is a precedent in Heath Road for this type of extension. **Parish 1.** We recommend permission but would accept the decision of the Planning Officers under their delegated powers. **Resolved Unanimous.**

TPO 23/0102. The tree report was considered, the application was discussed and it was agreed that the decision should be left to the tree officer

TPO 23/0085. The Tree Report was considered, the application was discussed and it was agreed that the decision should be left to the Tree Officer.

TPO 23/0013. The Tree Warden gave a verbal report on this application and it was agreed that the decision should be left to the Tree Officer.

TPO 23/ 0135 The Tree Report was considered, the application was discussed and it was agreed that the decision should be left to the Tree Officer.

R14/15/ 23/0111. For information. This was noted.

Planning matters – Temporary events notice for 8th May 12- 16 hrs sale of alcohol.

- 6. To agree the bank reconciliation and statements for February 2023.** These had been circulated in advance. There were no questions so these were **Resolved Unanimous**
- 7. To agree the Monthly Payment schedule for March 2023.** This had been circulated in advance and was **Resolved Unanimous.**
- 8. To note the minutes for the Finance, Audit and Compliance Committee.** This meeting did not go ahead as it was inquorate.
- 9. To consider a grant application from Everton Pavilion Management Committee.** The Clerk explained that the group were applying for a grant towards new chairs for the Pavilion and that although their accounts showed a healthy balance they had plans for major refurbishment of the kitchen area. Councillors agreed to award a grant of £250 to the Pavilion Management Committee. **Resolved Unanimous.**
- 10. To agree rates of hire for Hordle Cricket pitch to Bashley Cricket Club for the 2023 season.** A paper had been circulated in advance and forms part of background papers. This was discussed and it was noted that cricket pay up front and the **recommendation** that Hordle Parish Council continues to charge £80 per game for the 2023 season was **Resolved Unanimous.**
- 11. To agree rates for the hire of the Boules court for Tai Chi from April 2023.** A paper had been circulated in advance and forms part of background papers. It was agreed the fee for Tai Chi to be

kept at £80 per month. The Parish Office to draw up next year's terms and conditions. **Resolved Unanimous.**

- 12. To agree the grass cutting regime for 2023-24.** A paper had been circulated in advance and forms part of background papers. The grass cutting regime was discussed and the costs of £8755 for Recreation Grounds and other Parish land and the separate contract to mow Dudley for £2400 was noted. It was also acknowledged that the Groundsman now carried out mowing on some of the smaller areas. The **recommendation** that HPC agree the above cutting regime was **Resolved Unanimous.**
- 13. To consider a request from Hordle Community Association to use the Hordle Recreation Ground on Saturday 2nd September for the village fete.** A paper had been circulated in advance and forms part of background papers. This was discussed and the **recommendation** the Parish Council agree free use of the recreation Ground for this date. The Parish Office to liaise with HCA re the booking form and paperwork. **Resolved Unanimous.**
- 14. To receive an update on the Cango bus service.** A paper had been circulated in advance and forms part of background papers. The clerk also updated that a further meeting had taken place the previous day which included New Milton Town Council, Sway Parish Council and Community First to see whether the latter could provide some transport options for the area. There is due to be another meeting next week but the Clerk alerted the council to the fact that they may be asked for some funding to support this project. The report was noted.
- 15. To agree Parish Council volunteers for a litter pick on 29th April as part of the Great British Spring Clean.** The Clerk explained that the eco church was keen to be involved in this spring clean for the village. Councillors Morgan, Nash, Knight, Hill and Rook agreed to support this event – Councillor Horne will check his availability and let the office know. It was agreed to litter pick Hordle and Everton.
- 16. To agree a response to the public consultation on the County Council new draft guidance on planning obligations and infrastructure requirements.** This was discussed and it was agreed that the Parish Office would submit a response to HCC along the lines of being more involved in discussion and deciding priorities.
- 17. To consider Parish Council Health and Safety Issues.** The chair reminded councillors that this item is in relation to H&S issues on Parish Council land. Thanks was passed to the Groundsman for painting the bollards in the car park and Councillor Morgan mentioned holes opening up in Dudley Avenue. She will liaise with the Parish Office about this.
- 18. To receive the Clerks report and correspondence.** This had been circulated in advance and forms part of background papers. The clerk also updated on:
- NPA grants for wildlife projects.
 - Everton Road /Frys lane sign “ No motor vehicles except for access” signs being replaced.
 - New councillors training being offered at NMTC on 15th June.
 - Climate change event at Lyndhurst – the clerk had circulated the slides. She asked if any councillors were keen to set up a working party to look at Environmental issues. Cllr Rook offered to link with the ECO church rep at Everton.
 - There is online training on building green and resilient communities in October.

19. To receive the Chair's report. None

20. To receive reports from District and County Councillors. County Councillor Carpenter reported that County had been finalising their revenue and capital budget saying that the revenue bill was similar to last year but that the population is increasing and set to increase further. She said that the budget covers money for new schools, bridges and road maintenance, new cycle routes and flood risk and coastal defences. From 1st April County will be taking back responsibility for traffic management from District and Borough councils. District Councillor Reid reminded councillors that if they wanted to stand again they needed to get their nomination papers in by 4 o'clock on 4th April. He said that New Milton Town Council are organising some training which HPC might want to join.

21. Matters for information. None

22. To agree the date of the next Parish Council meeting. This was confirmed as April 18 2023.

Closed session

- a. A paper had been circulated in advance about the two separate easements. As required, adverts notifying the public about the easements had been placed in the local press for 2 consecutive weeks from 3rd March 2023. The Clerk reported that there had been 2 resulting enquiries from the public but these did not inhibit the Parish Council proceeding. The recommendations:
1. That the Council accepts the offer for the easement at Hill Rise.
 2. That the Council accepts the offer for the easement at Hordle Lakes.
 3. That Surrey Hills Solicitors are instructed to proceed with drawing up a Grant of Easement in both cases.

were **Resolved Unanimous**

- b. Staffing arrangements – the chair of the HR committee informed the meeting that the Deputy Clerk was planning to retire in May. The HR committee had met to discuss this and the following recommendations.
- i. To set the starting salary at SCP 18 with the standard national annual leave rate starting at 22 days.
 - ii. A revised number of weekly working hours of 15, from 20. This could be raised at a subsequent time if operations require it. Hours/ days to be flexible but preferably mornings.
 - iii. Members of the HR Committee with the Clerk to shortlist and interview candidates.
 - iv. The advert to be placed in the Lymington Times for 2 weeks from w/c 27th March.
 - v. Deadline for applications: 13th April. Shortlisting to take place on 14th April. Interviews to take place w/c 17th April with final decision by 21st April 2023 and appointment as soon as practicable after satisfactory references have been received.
 - vi. That this is ratified at Full Council on 21st March 2023.

Resolved Unanimous

The meeting closed at 9.00 pm.

Signed

Dated