



# Hordle Parish Council

*Serving the communities of Tiptoe, Hordle and Everton*

**Minutes of the Parish Council meeting on Tuesday 21<sup>st</sup> February 2023 at the Pavilion, Vaggs Lane, Hordle.**

Councillor Name		Councillor Name	
Maggie Hill (Chair)	P	Nigel Ferguson (Vice Chair)	P
Sue Knight	P	David Horne	
Floss Morgan	P	Colleen Sambrook	P
Carol Rook	P	Ben Sandford	P
Valerie James	P		
Sheila Nash	P		

P = Present.

**In attendance:** Sarah Pitt (Clerk and RFO), Chris Halling (Deputy Clerk and Minutes), District Councillor Hawkins.

- 1. Apologies for absence.** Councillors Horne and County and District Councillor Carpenter and District Councillor Reid.
- 2. Declarations of interest in items on the agenda.** Cllr Nash declared a non-pecuniary interest in planning applications for Buckstone Close and Shepherds Way and Cllr James declared a pecuniary interest in HEG green waste sacks.
- 3. To confirm minutes of the Parish Council meeting of 17<sup>th</sup> January 2023. Resolved** 7 for, 2 abstentions.
- 4. Public session for items on the agenda.** None.
- 5. Planning:**

NFDC Ref	Works	Address	Comments
<a href="#">23/10032</a>	Single storey rear extension	64 EVERTON ROAD, HORDLE SO41 0HB	
<a href="#">22/11379</a>	Replacement of building for business use (Class E)	LAND OFF SILVER STREET, HORDLE SO41 0FN	
<a href="#">23/10057</a>	Extension to ground & first floor	6 BUCKSTONE CLOSE, EVERTON, HORDLE SO41 0UE	
<a href="#">23/10087</a>	Convert partial double garage	17 SHEPHERDS WAY, EVERTON, HORDLE SO41 0DB	
<a href="#">23/10130</a>	Side & rear single-storey extensions with associated roof lights; front porch	1 WINDSOR CLOSE, HORDLE SO41 0GQ	

<a href="#">23/10100</a>	New access to field	LAND TO THE NORTH WEST OF 91 EVERTON ROAD, HORDLE SO41 0FD	
<a href="#">22/11414</a>	2x no. single-storey side extensions; construction of 2x no. porches outside the existing external doors of the dwelling house (Lawful Development Certificate that permission is not required for proposal)	ARNEWOOD, BROADMEAD, SWAY, HORDLE SO41 6DH	For information
TPO/23/0048	Prune Trees	12 TIFFANY CLOSE, HORDLE, SO41 0YB	
TPO/23/0069	Holm Oak x 1 Fell	Woodland South Of Ferns Lodge, Cottagers Lane, Hordle, SO41 0FE	
<b>NPA</b>			
23/00052	Single storey side extension. Loft conversion with dormer. Windows and door alterations.	VAGGS HOUSE, VAGGS LANE, HORDLE, LYMINGTON, SO41 0FP	
23/00104	Replacement outbuilding	The Laurels, VAGGS LANE, HORDLE, LYMINGTON, SO41 0FP	

**23/10032.** This application was discussed and **Parish 1** We recommend permission but would accept the decision of the Planning Officers under their delegated powers. **Resolved Unanimous.**

**22/11379.** It was noted that there were several public comments on this application with a number of close neighbours voicing concerns and that the supporting comments seemed to be from people who did not live close to the site. Parish Councillors discussed the application. **Parish 4.** We recommend refusal – **Resolved Unanimous.** Concerns were expressed about the proposed change of use to business use in the green belt area and the negative impact this could have. The Parish Council noted the Caser Officer’s concerns about other developments on the site which had been completed without planning permission and the general amount of clutter on the site. Cllrs Sambrook and Ferguson agreed to attend the NFDC Planning Committee if required.

**23/10057.** The Parish Council noted that there were concerns from neighbours about this application. They discussed the application and agreed **Parish 4** We recommend refusal **Resolved Unanimous.** The Parish Council has concerns that this is an overly large proposal and would have a negative impact on the street scene and be visually intrusive. The size and height would impact negatively on neighbours in Buckstone Close and Wainsford Road and cause overlooking and lead to loss of privacy. This application would be overdevelopment of this site and is out of keeping with the rest of Buckstone Close. Cllrs Rook and Sambrook offered to be available if this went to Planning Committee.

**23/10087.** This application was discussed and it was noted that there were no objections. **Parish 1** We recommend permission but would accept the decision of the Planning Officers under their delegated powers. **Resolved Unanimous.**

**23/10130.** This application was discussed and it was noted that there were no objections and a precedent of neighbouring properties who had similar extensions. **Parish 1** We recommend permission but would accept the decision of the Planning Officers under their delegated powers. **Resolved Unanimous.**

**23/10100.** The Deputy Clerk spoke about this application saying that the field was still part of the green belt but adjacent to SS8. Parish Councillors discussed this and **Parish 2.** We recommend refusal but would accept the decision of the Planning Officers under their delegated powers. **Resolved Unanimous.** The Parish Council has strong reservations about the design of the gates especially the brick pillars not being in keeping with

the rural nature of the setting. There are also concerns about Highway safety. This gate is very close to the new pedestrian access from SS8 and the junction with Cottagers Lane and the cycleway / footpath that exits onto Everton Road. This area suffers from congestion especially at school drop off and pick up times. The removal of the hedge would also lead to loss of biodiversity.

**22/11414.** This is for information only and was noted.

**TPO/23/0048.** Decision to left to the Tree Officer. **Resolved Unanimous.**

**TPO/23/0069.** Decision to left to the Tree Officer. **Resolved Unanimous.**

**23/00052.** It was noted that this might increase the property size by over the 30% limit. **Parish 5.** Decision to be left to the planning officer. **Resolved Unanimous.**

**23/00104.** This application was discussed and **Parish 5.** Decision to be left to the planning officer. **Resolved Unanimous.**

#### **Planning matters.**

Temporary Events Licence 10310 Tiptoe Green May Fayre 13 May 12.00 – 16.00 sale of alcohol 250 persons.

Temporary Events Licence 10318 Everton Nurseries 4 March 9.00 - 5.00 sale of alcohol by retail 30 persons.

- 6. To agree the bank reconciliation and statements for January 2023.** These had been circulated in advance was **Resolved Unanimous** and signed by the Chair.
- 7. To agree the monthly payment schedule for February 2023.** This had been circulated in advance and was **Resolved Unanimous** and signed by the Chair.
- 8. To note the minutes of the HR Committee 9 February 2023.** These had been circulated in advance and form part of background papers. Cllr Rook explained that this had been a busy meeting that covered a lot of ground and that the Clerk would be talking though the policies that had been worked on. She asked if any more Councillors would be prepared to join this committee. The minutes were noted.
- 9. To agree the following policies.** Draft policies had been circulated in advance and forms part of background papers.
  - I. Dignity at work** – the Clerk explained that this was a new policy linked to the Civility and Respect Agenda. Some of the wording was discussed. The new policy was **Resolved Unanimous.**
  - II. Habitual or Vexatious Complaints** – The Clerk explained that this sat alongside the existing Complaints procedure. This new policy was **Resolved Unanimous.**
  - III. Co-option Procedure** –The Clerk explained that this policy had been revised and the amendments shown in red. This was discussed, a few amendments suggested and the policy **Resolved Unanimous.**
  - IV. Safeguarding Policy**- the Deputy Clerk explained that this was a new policy and that although she had reviewed several detailed policies from other Parish Councils this brief draft covered the Parish Council as it did not currently offer any direct service to residents. The main point was that any regular hirers of Parish Council facilities would need to have a safeguarding policy and the Parish Council would request a copy of this policy. This new policy was **Resolved Unanimous.**
- 10. To agree the Civility and Respect Pledge.** This pledge had been circulated in advance and forms part of background papers. The Parish Clerk read through each point and all Councillors present agreed to adopt each point and ratify the pledge, as follows:

- Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.
  - Our council has put in place a training programme for councillors and staff.
  - Our council has signed up to Code of Conduct for councillors.
  - Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.
  - Our council will commit to seeking professional help in the early stages should civility and respect issues arise.
  - Our council will commit to calling out bullying and harassment when if and when it happens.
  - Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme.
  - Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.
- 11. To agree the contract and timescales for the resurfacing of the Hordle Play Park.** A report had been circulated in advance and forms part of background papers. The Deputy Clerk explained that the Contractors had been anonymised to protect commercial interests. **The Recommendation** to agree to award the contract for the Play Park resurfacing at HRG to company B and for the work to go ahead in the coming weeks and at eth request of the company, be paid after the 1<sup>st</sup> of April. This arrangement has been confirmed by the auditor. **Resolved Unanimous.**
- 12. To note the report from HEG and agree funding for green waste 2023-24.** A report had been circulated in advance and forms part of background papers. **The Recommendation** To agree to fund £146 for 1 years' green bags April 2023 - March 2024 **Resolved Unanimous.**
- 13. To note the NFDC Tree Report and required work.** The report had been circulated in advance. This was noted by Councillors.
- 14. To agree the grass cutting regime and contract.** This item was held over.
- 15. To consider Council support for a Twinning Reception for French visitors on 28<sup>th</sup> April.** A report had been circulated in advance and forms part of background papers. **The Recommendation** The Parish Council agree to hold a welcome event for the French visitors from Yerville and host families from Hordle. Estimated budget £50. It was proposed that this budget be upped to £100. This was **Resolved Unanimous.**
- 16. To consider plans to mark the Coronation.** The Clerk explained that the community associations were in the process of planning events and asked whether the Parish Council wanted to mark the occasion. It was proposed that the Parish Council should plant some trees. **Resolved Unanimous.**
- 17. To consider a request from the Everton Community Association to use the Recreation Ground on 8<sup>th</sup> May for a Coronation Event.** A report had been circulated in advance and forms part of background papers. **The Recommendation** ECA to have the use of the Recreation Ground at no cost for Monday 8 May. Office to liaise with the ECA about details and paperwork. **Resolved Unanimous.**
- 18. To consider a request to use Hordle Recreation Ground for a charity dog show on Saturday 9 September 2023.** A report had been circulated in advance and forms part of background papers. **The Recommendation.** This use at no charge to be agreed office to liaise with the organisers re details and to ensure paperwork is in order. **Resolved Unanimous.**

**19. To consider Parish Council Health and Safety issues.** Concerns were raised about parking and safety in Yerville gardens. Sight lines are affected. There is also a work van that is parked inconsiderately on Stopples Lane. The Clerk to follow this up.

**20. To receive the Clerk's report and correspondence.** This had been circulated in advance and forms part of background papers. The report was noted. Councillor representation was discussed and it was agreed that Cllr Sandford would join the HR Committee and Cllr Hill would become the second rep on the Everton Pavilion Management Committee. It was agreed to have a stall at Tiptoe fete on 13 May 12- 4 and Cllrs Sandford, Hill, Sambrook and Rook agreed to attend this event to represent the Council. The Clerk asked if there was support for a letter to be sent from the Parish Office to Desmond Swayne MP about second homes and this was agreed.

**21. Chair's report.** The Chair reported that she had attended the NFALC meeting on 2<sup>nd</sup> February where the following was discussed.

- Columnar burial urns being considered as cemeteries are full.
- Wheels to work scheme
- Wheelie bins from 2025 – Garden waste possible next year.
- NFDC residents' survey.
- Public Services Protection Orders for the National Park to come into force from June.

**22. To receive reports from District and County Councillors.** District Councillor Hawkins confirmed that NFDC are restructuring their services, District Councillors will go from 60 to 48 at the next election with Hordle, Tiptoe, Everton, Milford and Keyhaven sharing three. He reminded those present that people would need to provide ID to vote at polling stations for the May elections. He confirmed that the Brockhills planning application in New Milton had been approved.

**23. Matters for information.** Cllr Sambrook reported some concerns about some antisocial behaviour in the MUGA. The office confirmed no complaints had been received by neighbours. Cllr Rook reported that the ECA EGM had taken place and a new Chair and committee been elected. Several people also came forward to help at events. They are currently concentrating on organising the Coronation event. The PC agreed to have a stall at this event on 8 May.

**24. To confirm the date of the next Parish Council meeting.** This was confirmed as March 21<sup>st</sup> 2023.

#### **Closed session**

A confidential report had been circulated in advance and Councillors discussed Easements for Hill Rise and the Fishing Lakes over Parish Council Land. The proposed amounts were **agreed** and it was **agreed** that this disposal should be advertised in the Lymington Times and on the website and any responses considered at the next Parish Council meeting for a final decision.

**The meeting closed at 8.55pm.**

Signed .....

Dated .....