



# Hordle Parish Council

Serving the communities of Tiptoe, Hordle and Everton

## Minutes of the virtual annual Parish Council meeting held on Tuesday 4 May on zoom.

Councillor Name		Councillor Name	
Maggie Hill ( Chair )	P	Pat Rendell	
Sue Knight	P	David Horne	P
Floss Morgan	P	Colleen Sambrook	P
Rob Tarbard	P	Ivor Spreadbury	P
Valerie James	P	Nigel Ferguson (vice chair )	P

P = Present.

**Present.** Tracy Predeth (Locum Clerk ) Chris Halling (Deputy Clerk and minutes) 5 members of the public

- To receive nominations and elect the Chairman of the Council and for the Chair to confirm acceptance of office.** Maggie Hill was proposed and seconded as Chair. This was **Resolved Unanimous**, and she signed the declaration of acceptance of office.
- To receive nominations and elect the Vice-Chairman of the Council and for the Vice Chair to confirm acceptance of office.** Nigel Ferguson was proposed and seconded as Vice Chair. This was **Resolved Unanimous**, and he signed the declaration of acceptance of office.
- To receive apologies for absence.** Apologies received from Cllr Rendell and Hampshire and District Councillor Carpenter and District Councillor Hawkins
- To receive and accept the Minutes of the Council Meeting held on the 20 April 2021.** The deputy clerk apologised that there had been an error in the Tai Chi report that had been presented to Council. The third recommendation read *Fee to be £75 per month with a discount for the first six months*. The recommendation should have read *Fee to be discounted fee of £ 75.00 per month to be reviewed after 6 months*. The minutes were Resolved Unanimous with this amendment.
- Public session for items on the Agenda.** 2 members of the public spoke about planning application 21/10436. The householder explained that she had withdrawn an earlier application and hoped that the new application had taken previous concerns into account. A neighbour spoke and expressed concerns about possible noise and the boundary line. The chair reminded the members of the public that the boundary dispute would need to be discussed between them saying that the Parish Council could only consider the planning application.
- Planning Applications, to consider the following Planning applications.**

<a href="#">21/10172</a>	Two-storey side and rear extension	168 EVERTON ROAD, HORDLE SO41 0HB
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<a href="#">21/10512</a>	Single-storey side and rear extension; removal of existing conservatory	10 TIFFANY CLOSE, HORDLE SO41 0YB
<a href="#">21/10436</a>	Side extensions	8 CEDAR DRIVE, EVERTON, HORDLE SO41 0ZB

**21/10436** Councillors discussed this application and noted comments from neighbours. **Parish 5** Decision to be left to the Planning Officers. **Resolved Unanimous**

**21/10172.** Parish Councillors noted that these were amended plans but had concerns that it was still a very large proposal and not very different from the previous application. They agreed that their previous response and comments should stand. **Resolved Unanimous**

**21/10512 Parish 1** We recommend permission but would accept the decision of the Planning Officers under their delegated powers. **Resolved Unanimous**

7. **To consider applications for co-option as a Parish Councillor.** The two applications had been circulated in advance. Both answered questions from the chair explaining what community experience they could bring to the role. It was explained to the candidates that the voting would take part by email after the meeting had closed.

The chair explained that not all papers had been circulated in advance of this meeting and she proposed holding some items over

8. **Review of delegation arrangements to committees, sub committees, staff and other local authorities.** All decision making at the moment is made by full Council. The Clerk has delegated authority to spend up to £1000. The Council does not have any committees or sub committees. Additional delegation was approved for use during Covid 19 – this had been circulated in advance. **Resolved Unanimous**

9. **Review and adoption of appropriate standing orders and financial regulations.** Standing Orders had been circulated in advance and Councillors were reminded that they had agreed Financial regulations in January 2021. **Resolved Unanimous**

10. **Review of representation on or work with external bodies and arrangements for reporting back.** The following representation was **Resolved Unanimous**

<b>Outside Body</b>	<b>Councillor representation</b>
Everton Sports and Community Management Committee ( 2 )	Cllrs Tarbard Cllr Ferguson
Everton Community Association	Cllr Tarbard
Tiptoe Green Trust	Cllr James Cllr Horne
Hordle Pavilion Management Committee	Cllr James Cllr Sambrook
Hordle Twinning	Cllr Sambrook
HEG	Cllr James

SW Quadrant	TBC
Community Speedwatch	TBC
NF Consultative Panel	Cllr Horne
Hordle Community Association	Cllr Hill

11. **Review of working parties, confirmation of the terms of reference, the number of members and receipt of nominations to them.** The following Working Parties were **Resolved Unanimous**

Working Party	Representation
VASLAR	Cllr Rendell - lead Cllr Tarbard Cllr Horne
Everton Play Park	Cllr Ferguson – lead Cllr Tarbard Cllr Spreadbury
Acacia Play Park	Cllr Sambrook Cllr James Cllr Hill

Cllr Horne mentioned the solar panel project which he had been working on with Cllr Ferguson. However there is no third Councillor prepared to join the Working Party. Cllr Hill stated that Hordle Community Association were not supportive of this project

12. **Review council eligibility to exercise the general power of competence.**

Each year the Council needs to review its eligibility criteria, the Council is required to have 80% of its members elected and a Clerk with suitable qualifications i.e. CILCA. Hordle Parish Council is currently eligible to adopt the general Power of Competence. **Resolved Unanimous**

13. **Review of inventory of land and assets including buildings and office equipment.** The asset register had been circulated in advance. There was a query re the War Memorial bench at Hordle War memorial. The asset register was **Resolved Unanimous.**
14. **Review and confirmation of arrangements for insurance cover.** Hordle Parish Council has its insurance through Came and Company. This is due for renewal in October 21. **Resolved Unanimous.**
15. Review of Risk Assessment and Management. The Financial Risk Assessment had been circulated in advance. This was **Resolved Unanimous.** Other risk assessment policies (Physical Risk Assessment and Risk Management) to be held over
16. **Review of councils/staff subscription to other bodies.** The Parish Council subscribe to the National Association of Parish and Town Councils, Hampshire Association of Local Councils , Society of Local Council Clerks and Hampshire Playing Fields Association. **Resolved Unanimous.**
17. **Review of council's complaints procedure.** This to be carried over.
18. Review of council's procedure in respect of its obligations under the freedom of information and data protection legislation. **This to be carried over.**
19. Review of council's policy for dealing with the press and media. **This to be carried over.**

20. **Review of the council's employment policies and procedures.** This to be carried over
21. **Review of council's expenditure incurred under s.137 of the Local Government Act 1972.** This to be carried over.
22. **Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.** These had been agreed at the meeting of 20 April 2021. The new ruling that on line meetings could not take place after this week along with the practicalities of holding meetings in the Pavilion was discussed. The locum clerk advised that current advice was to have short meetings focussing on essential business. She advised a meeting would need to be held in June to approve the audit and that some business ( eg approval to award a contract ) had to be agreed at a meeting but the planning could be dealt with by email consultation. Cllr Hill is due to meet with HCA rep to consider the Pavilion Risk Assessment and procedures to enable the Parish Council Risk Assessment to be drawn up. It was agreed that a Parish Council meeting should take place on 18 May but that the June meeting should be moved to Tuesday 22 June to align with the government road map.
23. **Open session - to communicate with the Council.** None

**Meeting closed at 8.45**

**Email voting took place and Carol Rook was confirmed as a Parish Councillor.**

Signed..... Dated.....