



# Hordle Parish Council

*Serving the communities of Tiptoe, Hordle and Everton*

**Minutes of the Parish Council meeting on Tuesday 19<sup>th</sup> September 2023 at the Pavilion, Vaggs Lane, Hordle.**

Councillor Name		Councillor Name	
Maggie Hill (Chair)	P	Nigel Ferguson (Vice Chair)	P
Sue Knight	P	David Horne	P
Floss Morgan	P	Colleen Sambrook	
Carol Rook	P	Ben Sandford	P
Valerie James	P		
Sheila Nash	P		

P = Present.

**In attendance:** Sarah Pitt (Clerk and RFO), District Councillors Hawkins, Reid and Ward and 3 Members of the public.

- 1. Apologies for absence** Councillor Sambrook and County Councillor Carpenter.
- 2. Declarations of interest in items on the agenda.** None.
- 3. To confirm minutes of the Parish Council meeting of 15<sup>th</sup> August 2023.** 6 for, 3 Abstained.
- 4. To co-opt a new Parish Councillor.** The Chair brought forward the Co Option of a new Parish Councillor and it was resolved to close the meeting to members of the public. The Chair then introduced the candidate who answered councillors' questions. Following the vote, the Clerk declared Mr Warne-Holland the new Parish Councillor. He signed the Acceptance Of Office form and joined councillors at the table for the rest of the meeting. Members of the public were asked to return and the Chair re-opened the meeting.
- 5. Public session for items on the agenda.**  
The Chair brought forward item 15 **To consider a letter of support to The Rural Communities Fund for Lightfoots Farm to establish a nut orchard.** The Proprietor of Lightfoots Farm outlined the project and answered questions from councillors. **Agreed Unanimous.**

1 Member of the public left the meeting. The Chair brought forward Planning Application **23/10846, UNIT 2, DELL BUILDINGS, MILFORD ROAD, EVERTON, HORDLE SO41 0ED Extension to office/warehouse building; parking; landscaping.** The Chair invited the Agent to speak, who outlined the plans. After discussion, the Parish Council noted consultees' requests for further information which applicant's representative provided during the meeting and which has been submitted to NFDC Planning.

**Parish 1.** Recommend **permission** but would accept the decision of the planning officers. **Resolved Unanimous.** The Parish Council has concerns regarding the lack of infrastructure for pedestrians and public transport users at the junction of the access road for the premises with the A337. As this application demonstrates, business use of this whole site is growing incrementally but there is no simultaneous provision for enhanced road safety measures such as paved footways, cycle lanes and a pedestrian crossing over the A337 from the bus stop. The Parish Council is concerned that the increased flow of traffic and vehicle size from this whole site to and from

the A337 will lead to an increase in accidents if this is not strategically addressed by the owners of the site, HCC Highways and NFDC Planning Departments.

## 6. Planning.

NFDC Ref	Works	Address
<a href="#">23/10882</a>	16 CHERRY TREE CLOSE, EVERTON, HORDLE SO41 0ZG	Replace existing pitched roof to side extension
This application was discussed. <b>Parish 1.</b> Recommend permission but would accept the decision of the planning officers. <b>Resolved Unanimous.</b>		
<a href="#">23/10846</a>	UNIT 2, DELL BUILDINGS, MILFORD ROAD, EVERTON, HORDLE SO41 0ED	Extension to office/warehouse building; parking; landscaping
See item 5.		
<a href="#">23/10910</a>	16A EVERTON ROAD, HORDLE SO41 0FF	Construct rooflight on north west elevation
This application was discussed. <b>Parish 1.</b> Recommend permission but would accept the decision of the planning officers. <b>Resolved Unanimous.</b>		
<b>Tree work</b>		
<a href="#">TPO/23/0434</a>	8 Sky End Lane, Hordle, SO41 0HG	Oak x 1 Reduce
The Tree Warden report was received and the application was discussed. Decision to be left to the Tree Officer. <b>Resolved Unanimous.</b>		
<a href="#">TPO/23/0413</a>	1 Westfield Gardens, Everton, Hordle, SO41 0EX	Lime x 1 Reduce
This application was discussed. Decision to be left to the Tree Officer. <b>Resolved Unanimous.</b>		

## 7. Planning Matters:

- a. **TEN - TEN 10808 / LICTE/23/04696** – VL: 28/10/2023 09:00:00 to 28/10/2023 19:00:00. Everton Nurseries, Christchurch Road, Everton, Lymington, SO41 0BF. Stallholder at The New Forest Marque Roadshow, The sale by retail of alcohol, 30 persons. **Agreed Unanimous.**
- b. **TEN 10788 / LICTE/23/04458** – SH: 02/09/2023 19:00:00 to 02/09/2023. Brockhills Farm Brockhills Farm, Sway Road, Tiptoe, Lymington, SO41 6FQ. 40th Birthday, Sale of alcohol and regulated entertainment. **This event was observed to have happened. No vote**

**8. To agree the bank reconciliation and statements for August 2023.** These had been circulated in advance and were **Resolved Unanimous.**

**9. To agree the monthly payment schedule for September 2023.** This had been circulated in advance and was **Resolved Unanimous.**

**10. To agree the minutes of the Finance, Audit and Compliance Committee on 12<sup>th</sup> September.** These had been circulated in advance and were **Resolved Unanimous.**

- 11. To note the next meeting of the Finance, Audit and Compliance Committee to discuss the 2024-2025 Project List on 10<sup>th</sup> October 2023 at 9:30am. Noted.**
- 12. To agree the recommendation of the Finance Committee for the expenditure on required tree works at War Memorial Gardens.**  
**Recommendation:** that after obtaining 3 quotes from contractors, the essential tree works are carried out by the contractor recommended by the Finance, Audit & Compliance Committee at a cost of £2600 + VAT. **Resolved Unanimous.**
- 13. To agree the following policies:**
  - a. Undergrowth Cutting on PC land which abuts residential properties.**  
**Recommendation:** That Hordle Parish Council will not cut back undergrowth or branches on its land which overhang or encroach neighbouring properties. This work can be done by the residents or their contractors and the Parish Council is not responsible for any costs incurred. Residents should inform the Parish Council of any major work and the necessary permissions from the Parish Council and NFDC/NPA should be obtained, such as Tree Work Orders. Householders living adjacent to a ditch have riparian responsibilities to keep the ditch clear. The Parish Council will maintain its side of the ditch on an annual basis in the autumn. **Resolved Unanimous.**
  - b. Reserves Policy.**  
This was circulated in advance and was **Resolved Unanimous.**
- 14. To note the conclusion of the Audit for 2022-23.** Clerk is awaiting conclusion of this and will report when received.
- 15. To note the change of date of the Hordle Dog Show – 30<sup>th</sup> September.** Date change was noted, a decision regarding parking on the field will be made 24 hours before the event.
- 16. To consider Parish Council Health and Safety Issues.** A parish resident has raised H&S concerns regarding the entrance to Otter Nursery site and the uncut verges and hedges along the A337. The Parish Council has reported issue to Highways on 3 occasions since June. The issue has still not been addressed by Highways. Councillors discussed the situation and proposed a letter be written to Highways reiterating concerns. **Resolved Unanimous.**  
Councillor reported poor condition/state of pavement on Dudley Avenue. **Clerk to report to Highways.**
- 17. To receive the Clerk's report and correspondence.**  
The report was previously circulated and is available on the council website.
- 18. To receive the Chair's report.** Nothing to report.
- 19. To receive reports from District and County Councillors.** Cllr Ward spoke regarding issues with the bin outside Everton Post Office, now removed due to H&S concerns. Cllr Hawkins reported on the recent planning meeting he attended with Cllr Horne. He also spoke of his concern regarding the NFDC bin emptying charging consultation and has requested clarification from the officers. Cllr Reid reported on the scrutiny panel meeting he attended and the Climate Members Bill currently going before parliament. Cllr Reid and Ward informed meeting they still had money available for grant applications.
- 20. Matters for Information.** Cllr Horne reported back on the Local Quadrant meeting he attended.

21. To confirm the date of the next Parish Council meeting – 17<sup>th</sup> October 2023, HR Committee – 3<sup>rd</sup> October and Finance Committee 10<sup>th</sup> and 31<sup>st</sup> October.

The meeting closed at 8.35pm.

Signed .....

Dated .....

DRAFT