



# Hordle Parish Council

*Serving the communities of Tiptoe, Hordle and Everton*

Minutes of the Parish Council meeting on Tuesday 17<sup>th</sup> October 2023 at the Pavilion, Vaggs Lane, Hordle.

Councillor Name		Councillor Name	
Maggie Hill (Chair)	P	Nigel Ferguson (Vice Chair)	P
Sue Knight	P	David Horne	
Floss Morgan	P	Colleen Sambrook	
Carol Rook	P	Ben Sandford	
Valerie James	P		
Sheila Nash	P		

P = Present.

**In attendance:** Sarah Pitt (Clerk and RFO), District Councillor Hawkins and 2 Members of the public.

- 1. Apologies for absence** Councillors Horne, Sambrook, Sandford, District Councillors Reid and Ward, and County Councillor Carpenter.
- 2. Declarations of interest in items on the agenda.** Cllr James declared an interest in item 16.
- 3. To confirm minutes of the Parish Council meeting of 19<sup>th</sup> September 2023. Confirmed unanimous.**
- 4. Public session for items on the agenda.**

The Chair brought forward Planning Application **23/1011017, Otter Nurseries, Milford Road, Everton, Hordle, SO41 0JD. Replacement of glazing on glasshouse with cladding and new roofing material to allow use for storage.** The Chair invited the Agent to speak, who outlined the plans and answered the Council's questions. After discussion, the Parish Council agreed **Parish 1. Recommend permission** but would accept the decision of the planning officers. **Resolved Unanimous.**

*Comment submitted:*

**"Parish 1. Recommend permission** but would accept the decision of the planning officers. However, the Parish Council has concerns regarding the lack of infrastructure for pedestrians and public transport users at the junction of the access road for the premises with the A337.

This is the second application in a month for this site. This demonstrates that business use of this whole site is growing incrementally but there is no simultaneous provision for enhanced road safety measures such as paved or delineated footways, cycle lanes or a pedestrian crossing over the A337 from the bus stop.

The Parish Council is very concerned that the cumulative effect of individual applications will collectively increase the flow of traffic. The increased frequency of large delivery vehicles accessing this site which will lead to an increase in accidents if access is not urgently addressed in a strategic manner by the owners of the site, HCC Highways and NFDC Planning Departments."

With the agreement of the council the Chair brought forward Planning Application **23/11011 Hill Rise, Hare Lane, Hordle, SO41 0GE. Flue to existing outbuilding (retrospective).** After discussion involving members of the

public the council agreed **Parish 2**. Recommend **refusal** but would accept the decision of the planning officers.  
**Resolved Unanimous.**

**Comment submitted:**

“**Parish 2**. Recommend **refusal** but would accept the decision of the planning officers. The Parish Council concerned that the stainless steel flue causes reflection issues to neighbouring properties and is also a visual intrusion to the street scene. The Parish Council also has concerns regarding particulate and smoke inversions due to the height difference between the application site and surrounding properties.”

One member of the public left the meeting.

**5. Planning.**

NFDC Ref	Works	Address
<a href="#">23/10829</a>	LAND OF OAKLEA, 44 FRY'S LANE, EVERTON, HORDLE SO41 0JY	Proposed new single detached chalet bungalow with associated parking and garden
This application was discussed. <b>Parish 4</b> . Recommend <b>refusal</b> . <b>Resolved Unanimous</b> . The Parish Council considers this application to be overdevelopment of the plot. It has concerns regarding the ridge height, adequate parking allocation, separation between neighbouring properties and a detrimental change of character to the street scene. Councillors Rook, Warne Holland and Ferguson volunteered to attend the Planning Committee meeting.		
<a href="#">23/10980</a>	8 SKY END LANE, HORDLE SO41 0HG	First floor extension and roof alterations for additional room
This application was discussed. <b>Parish 1</b> . Recommend <b>permission</b> but would accept the decision reached by planning officers.		
<a href="#">23/11011</a>	HILL RISE, HARE LANE, HORDLE SO41 0GE	Flue to existing outbuilding (retrospective)
See Item 4.		
<a href="#">23/11003</a>	HORDLE CHURCH OF ENGLAND PRIMARY SCHOOL, HORDLE LANE, HORDLE SO41 0FB	Toilet refurbishment including: removal and replacement of existing floorings, IPS system, boxing, extract fans, WC basic and sink; lighting upgraded to new LED lighting (Application for Listed Building Consent)
This application was discussed. <b>Parish 1</b> . Recommend <b>permission</b> but would accept the decision reached by planning officers.		
<a href="#">23/11008</a>	PINE TREES HOUSE, COTTAGERS LANE, HORDLE SO41 0FE	All roofs to be re-finished with slates; cladding to be added to first floor walls; ground floor walls to be rendered; solar PV panels to be provided on existing roofs (Lawful Development Certificate that permission is not required for proposal)
(Lawful Development Certificate that permission is not required for proposal). No comments.		
<a href="#">23/11017</a>	OTTER NURSERIES LTD, MILFORD ROAD, EVERTON, HORDLE SO41 0JD	Replacement of glazing on glasshouse with cladding and new roofing material to allow use for storage
See item 4.		

<b>Tree work</b>		
<a href="#">TPO/23/0474</a>	Yaffles Road, 7 Frys Lane, Everton, Lymington, SO41 0JY	Beech x 1 Reduce
The Tree Warden report was received and the application was discussed. Decision to be left to the Tree Officer. <b>Resolved Unanimous.</b>		
<a href="#">TPO/23/0482</a>	4 Sycamore Road, Hordle, SO41 0YF (land adjacent)	Oak x 1 Fell Oak x 1 Reduce
This application was discussed but as the application is from Hordle Parish Council no vote was taken. As such, decision to be left to the Tree Officers.		

## 6. Planning Matters:

- a. **LPEN/23/05053 – CF: New Forest Sportive** - 08 June 2024, 08/06/2024 07:00:00 to 08/06/2024 17:00:00. This event was discussed at length due to safety concerns over the proposed routes and a lack of communication from organisers regarding use of Parish land/facilities. Clerk has submitted concerns to the organisers and the SAG team.
- b. **Road Closure for Remembrance Day** – NFDC has granted road closure request.

7. **To agree the bank reconciliation and statements for September 2023.** These had been circulated in advance and were **Resolved Unanimous.**

8. **To agree the monthly payment schedule for October 2023.** This had been circulated in advance and includes the renewal of the annual insurance policy at £4261.15 and was **Resolved Unanimous.**

9. **To note the 6-month budget out-turn.** This had been circulated in advance and was **Noted.**

10. **To note the minutes of the Finance, Audit and Compliance Committee on 10<sup>th</sup> October.** These had been circulated in advance and were **Noted.**

11. **To note the minutes of the HR Committee.** These had been circulated in advance and were **Noted.**

12. **To agree the following policies:**

- a. **Health & Safety, Home & Lone Working Policy:** This policy had been circulated in advance and was **Resolved Unanimous.**
- b. **Code of Conduct.** This policy had been circulated in advance and was **Resolved Unanimous.**
- c. **Asset Management Plan & Fixed Asset Register.** This policy had been circulated in advance and was **Resolved Unanimous.**
- d. **Press & Media Policy.** This policy had been circulated in advance and was **Resolved Unanimous.**

13. **To note the conclusion of the Audit for 2022-23.** Audit is concluded. **Noted.**

14. **To note the CIL report for 2023-24.** This was circulated in advance and was **Noted.**

15. **To approve the revised expenditure on Hordle Recreation Ground CCTV System.** The Clerk explained that revised quotes had been sought following concerns about the provenance of the previously specified equipment. **Recommendation:** That Company X is the recommended supplier due to

additional coverage at £5755 +VAT. The Clerk can make a delegated decision if any revisions are required up to an additional £800 above this figure. **Resolved Unanimous.**

**16. To receive a report from Golden Hill Working Party and Hordle Environmental Group.**

Cllr James outlined the report on the website. Councillors thanked her and her team for all their hard work. **Recommendation:** To use the new NFDC Green Waste Scheme from April 2024 with 2 green waste wheelie bins at a cost of £155.00 via Cllr James' address. **Resolved: 1 Abstained, 7 For.**

**17. To consider Parish Council Health and Safety Issues. None**

**18. To receive the Clerk's report and correspondence.**

The report was previously circulated and is available on the council website.

**19. To receive the Chair's report.** Nothing to report.

**20. To receive reports from District and County Councillors.**

Cllr Hawkins reported on the meetings he has been attending and that he is due to be at NFDC Community Hall for the N.F. Community Forum.

**21. Matters for Information.** The matter of the bin removed from Everton Post Office is still on going.

**22. To confirm the date of the next Parish Council meeting – 21<sup>st</sup> November 2023 and Finance Committee Meeting – 31<sup>st</sup> October.**

**23. Closed Session.** *Public Bodies (Admission to meetings) Act 1960 sec.1(2). A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.*

**Staffing arrangements.** The Chair closed the meeting, one member of the public left the meeting. The Council agreed to ratify the recommendation of the HR Committee that the Deputy position should be reinstated to 20 hours per week at the earliest opportunity to maximise operational efficiency. **Resolved unanimous.**

**The meeting closed at 8.35pm.**

Signed .....

Dated .....